

Foreign Trade Data Dissemination Portal: User Manual

**DIRECTORATE GENERAL OF COMMERCIAL
INTELLIGENCE & STATISTICS**



Foreign Trade Data Dissemination Portal

User Manual

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Foreign Trade Data Dissemination Portal Overview

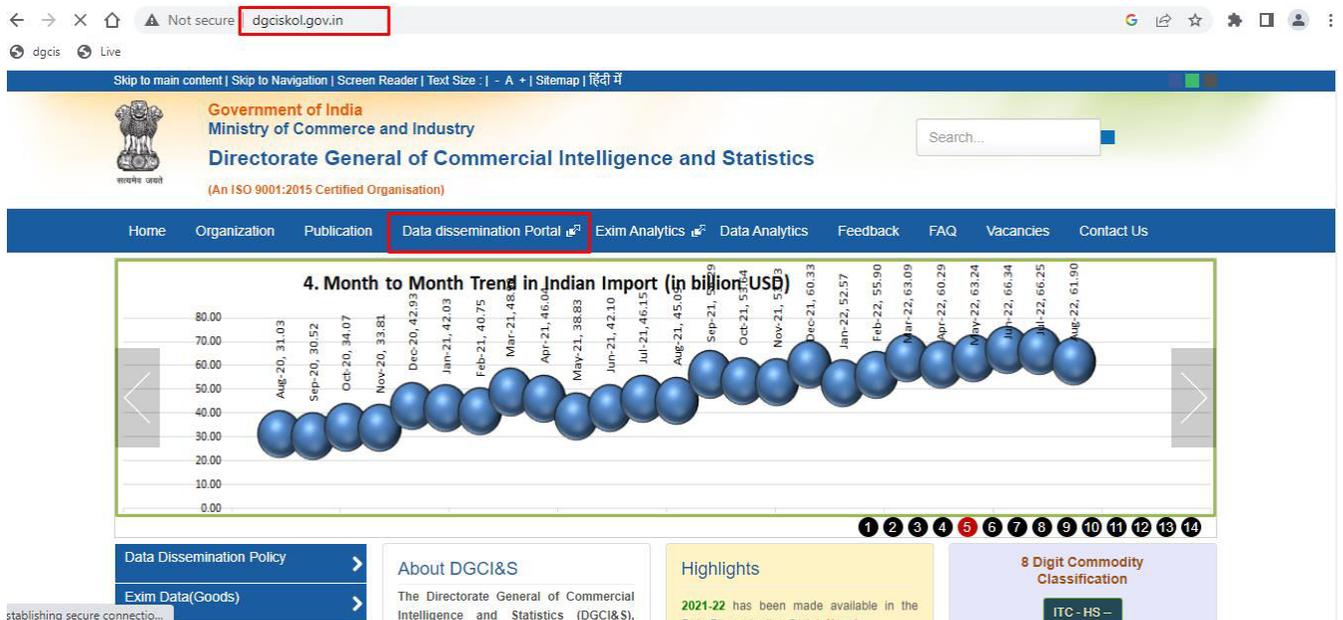
The Foreign Trade Data Dissemination Portal allows users to extract India's foreign trade data to meet their specific needs. This section provides the general information about Web portal operations.

Browser Requirements:

This web page can be viewed properly in any one of the following web browsers:

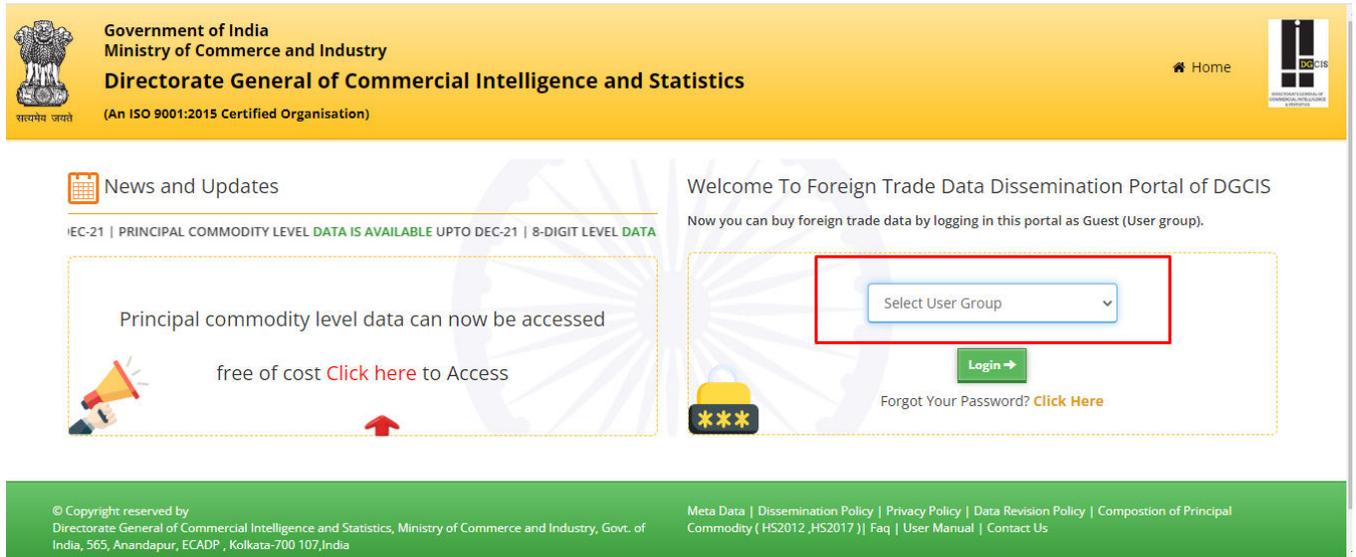
- ✓ Mozilla Firefox
- ✓ Google Chrome
- ✓ Safari
- ✓ Opera 12

To use this portal please visit the website of DGCIS (www.dgciskol.nic.in) and click on the tab 'Trade Data'. It will then divert to a new webpage.



Web Portal Login:

One can login into the Foreign Trade Data Dissemination Portal by using any of the above web browsers. The following is a replica of the login page:



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Home

News and Updates
 IEC-21 | PRINCIPAL COMMODITY LEVEL DATA IS AVAILABLE UPTO DEC-21 | 8-DIGIT LEVEL DATA

Principal commodity level data can now be accessed
 free of cost [Click here](#) to Access

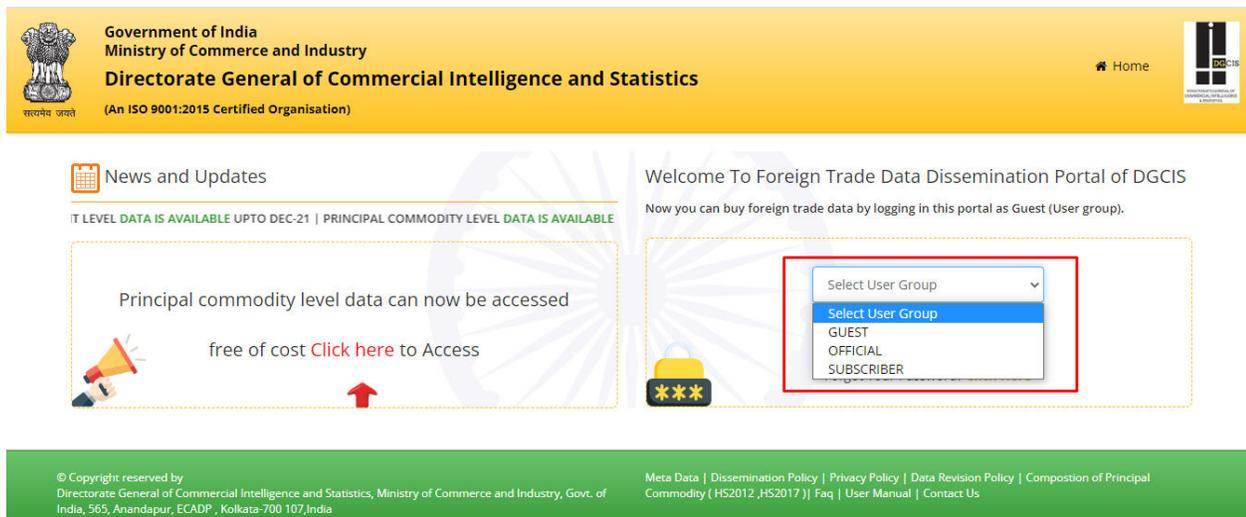
Welcome To Foreign Trade Data Dissemination Portal of DG CIS
 Now you can buy foreign trade data by logging in this portal as Guest (User group).

Select User Group
 Login →
 Forgot Your Password? [Click Here](#)

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Meta Data | Dissemination Policy | Privacy Policy | Data Revision Policy | Composition of Principal Commodity (HS2012 ,HS2017) | Faq | User Manual | Contact Us

Data users first need to select user-group (Guest\Official\Subscriber).



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 IT LEVEL DATA IS AVAILABLE UPTO DEC-21 | PRINCIPAL COMMODITY LEVEL DATA IS AVAILABLE

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Select User Group
 Select User Group
 GUEST
 OFFICIAL
 SUBSCRIBER

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Guest:

Anyone can login by selecting user group as 'Guest'. It doesn't require any password.

Subscriber:

Subscribers need to select user sub-group as 'Paid User' and then enter their username and password for logging in.



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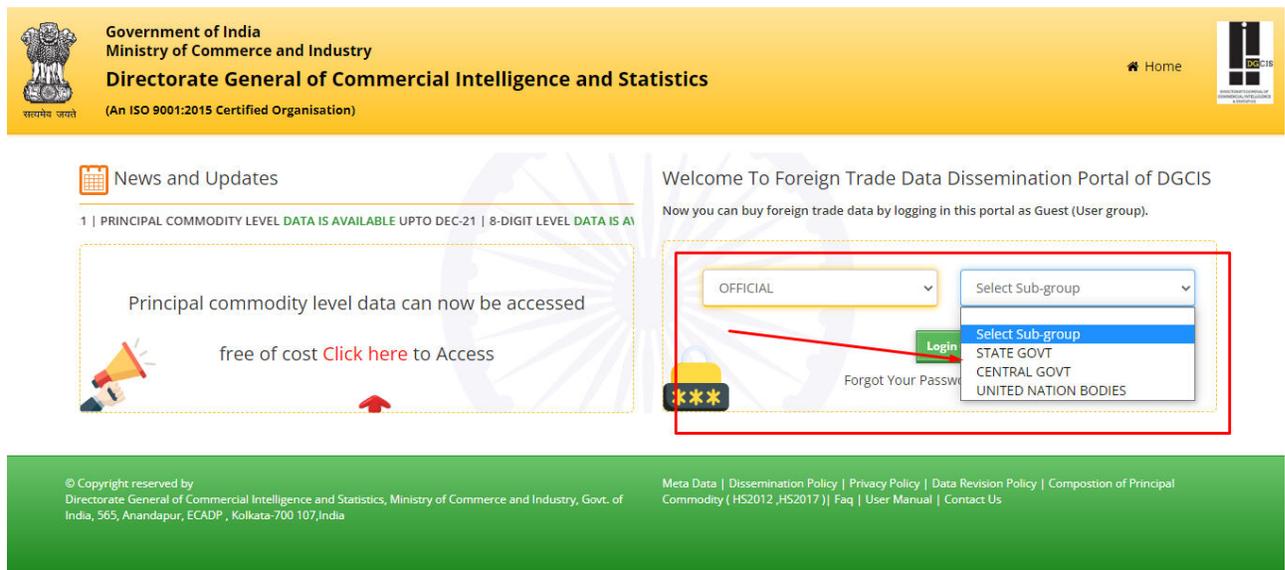
Forgot Your Password? [Click Here](#)

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Official:

Officials need to select user sub-group as Central Govt.\State Govt.\United Nation Bodies as applicable and then enter username and password provided to them for logging in.



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News and Updates

1 | PRINCIPAL COMMODITY LEVEL DATA IS AVAILABLE UPTO DEC-21 | 8-DIGIT LEVEL DATA IS A

Principal commodity level data can now be accessed
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Welcome To Foreign Trade Data Dissemination Portal of DG CIS
Now you can buy foreign trade data by logging in this portal as Guest (User group).

OFFICIAL Select Sub-group

Select Sub-group

STATE GOVT

CENTRAL GOVT

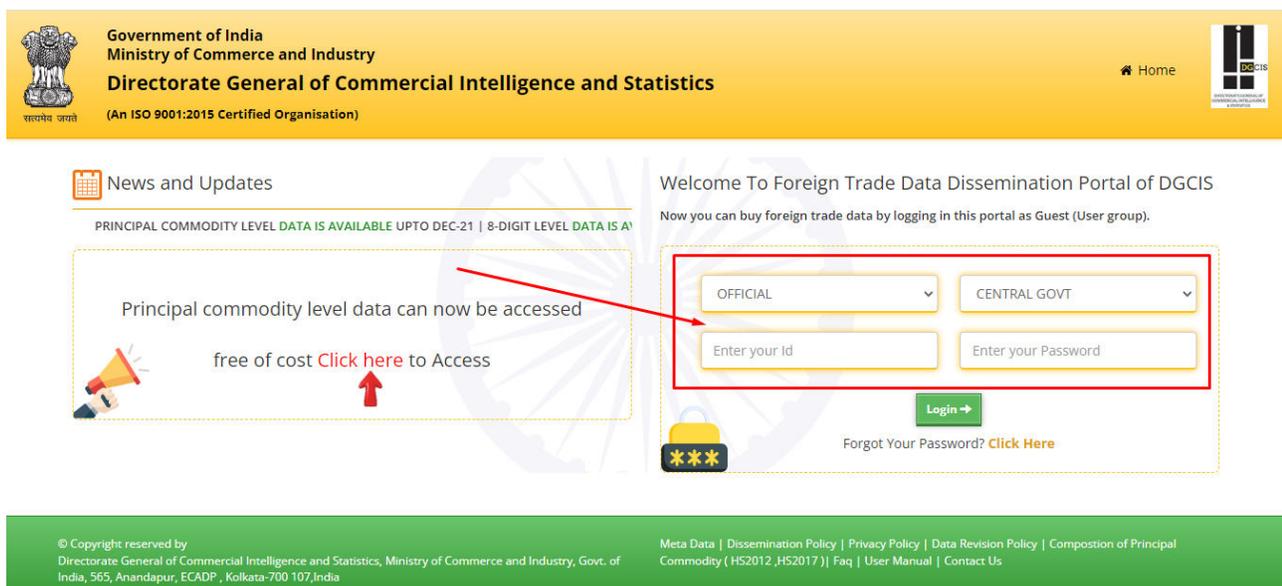
UNITED NATION BODIES

Login

Forgot Your Password

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Principal commodity level data can now be accessed
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OFFICIAL CENTRAL GOVT

Enter your Id Enter your Password

Login

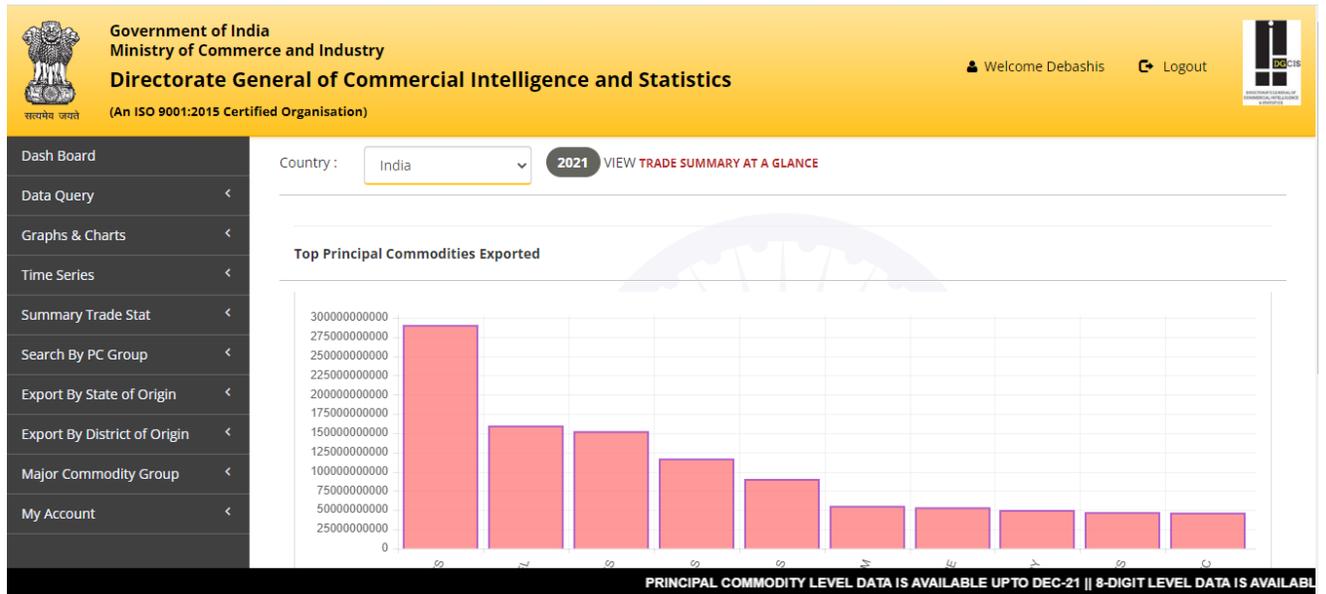
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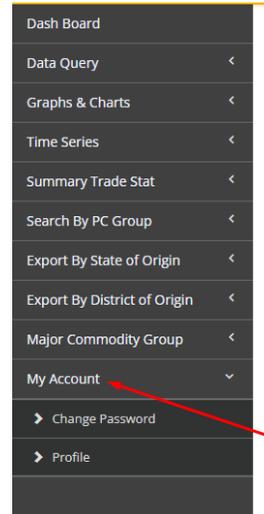
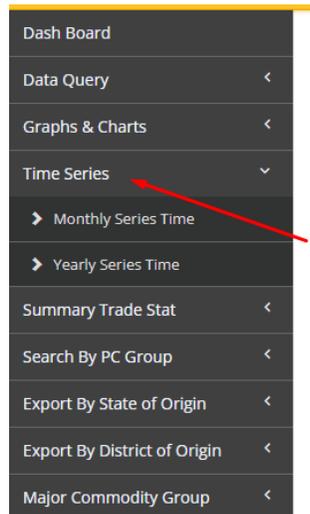
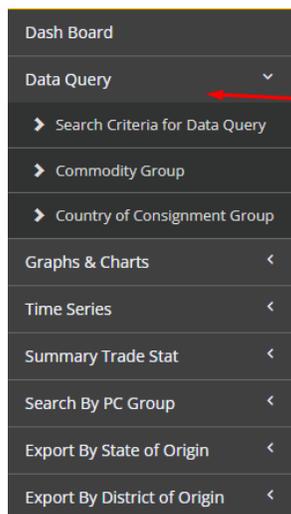
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Structure of Foreign Trade Data Dissemination Portal

After logging in, following screen becomes visible:



On the left side of this page some icons can be seen. By rolling over the mouse on these icons, various self explanatory menu options can be seen:



Data Query

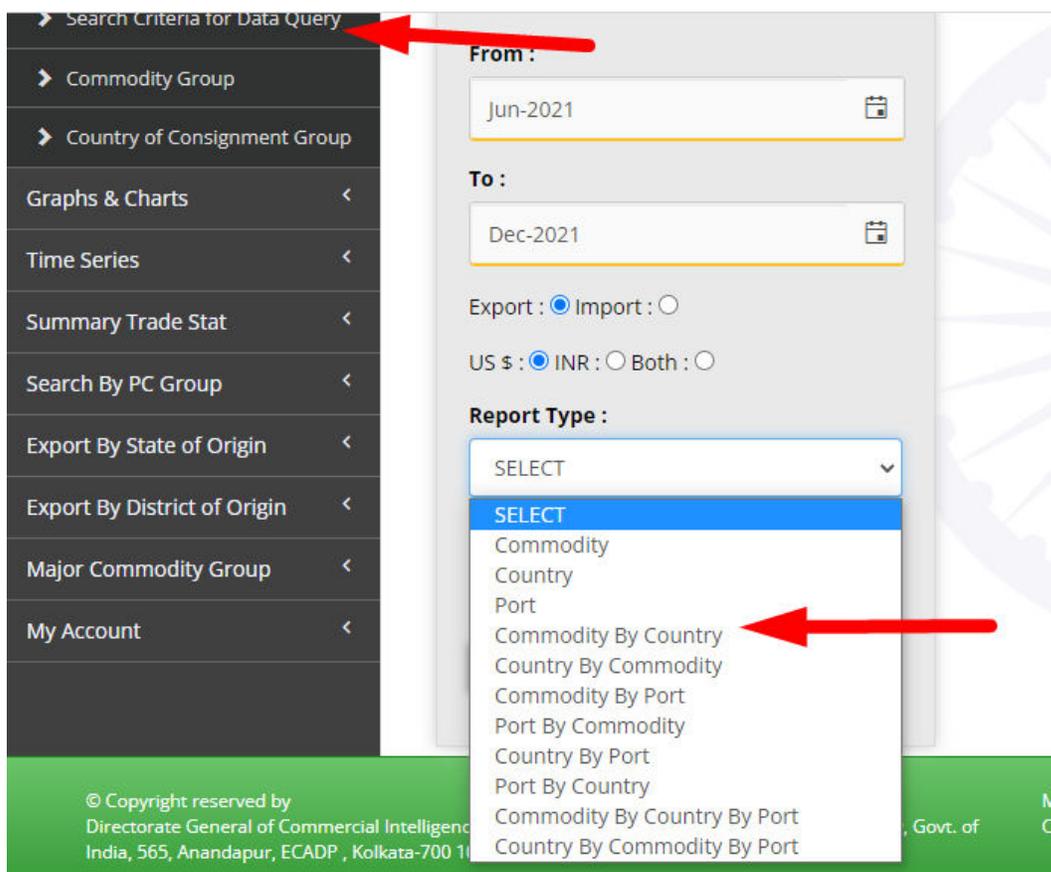
Search Criteria for Query:

In the 'Data Query' icon, begin by selecting 'Search Criteria for Query' option to get the data.

- First select a period for which data is required (From Period, To Period)

Note: Please note that by selecting cumulative period (eg. Apr'15 to Nov'15) here, reports will be generated for the entire period (Apr'15 to Nov'15) along with the latest month's data (Nov'15), and not month wise. For getting a single month's data, please choose one month's period at a time (eg. From Nov'15 To Nov'15).

- Select trade data type (Export / Import)
- Select trade data value type (Rupee/ Dollar/ Both)
- Select Report Type



Search Criteria for Data Query

Commodity Group

Country of Consignment Group

Graphs & Charts

Time Series

Summary Trade Stat

Search By PC Group

Export By State of Origin

Export By District of Origin

Major Commodity Group

My Account

From : Jun-2021

To : Dec-2021

Export : Import :

US \$: INR : Both :

Report Type :

SELECT

SELECT

Commodity

Country

Port

Commodity By Country

Country By Commodity

Commodity By Port

Port By Commodity

Country By Port

Port By Country

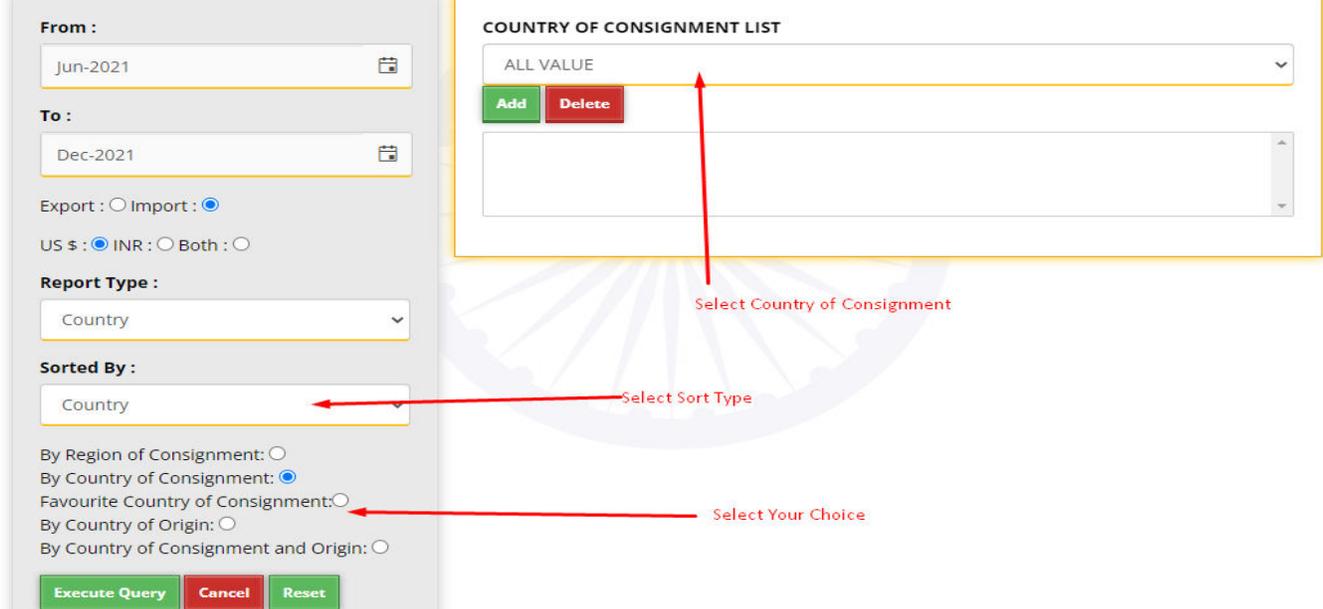
Commodity By Country By Port

Country By Commodity By Port

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- If the period selected is the one for which only provisional data is available, then an additional dialogue box will appear providing user with an option to run a query based on provisional data or not.



From : Jun-2021

To : Dec-2021

Export : Import :

US \$: INR : Both :

Report Type : Country

Sorted By : Country

By Region of Consignment:

By Country of Consignment:

Favourite Country of Consignment:

By Country of Origin:

By Country of Consignment and Origin:

Execute Query Cancel Reset

COUNTRY OF CONSIGNMENT LIST

ALL VALUE

Add Delete

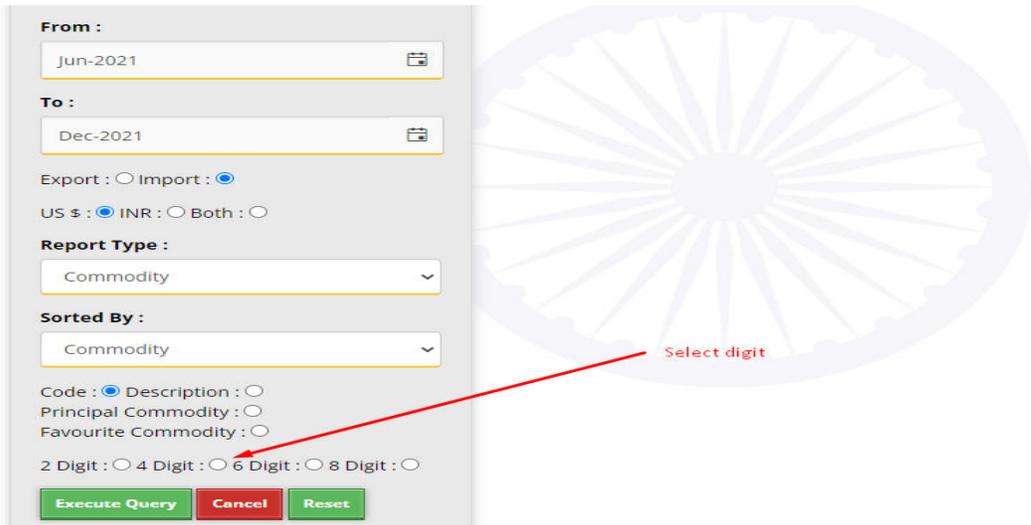
Select Country of Consignment

Select Sort Type

Select Your Choice

Note: By choosing 'Yes', only Principal Commodity-wise data can be extracted and no detailed data based on 2/4/6/8 digit level of ITC(HS) will be available. This provision is kept for users who require aggregate level provisional data for principal commodities.

- Select other parameters [ITC (HS) code (2/4/6/8 digit level)/ Description/ Principal Commodity/ Country (by country list/ by region) / Port]. A sample "Commodity X Country" Type Report can be seen below:



From : Jun-2021

To : Dec-2021

Export : Import :

US \$: INR : Both :

Report Type : Commodity

Sorted By : Commodity

Code : Description :

Principal Commodity :

Favourite Commodity :

2 Digit : 4 Digit : 6 Digit : 8 Digit :

Execute Query Cancel Reset

Select digit

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Note: For selecting commodity, HS codes at 2/4/6/8 digit level can be chosen. However, if HS code is not known then commodity can be selected by choosing “Description” also. Please note that quantity figures are only available at 8 digit HS level.

Similarly, one can choose parameters for other type of reports.

Query id :	431304
Total No of Records :	1
DATA CHARGE(RS 1 PER RECORDS) :	1
TOTAL AMOUNT(RS) :	1
**PLEASE NOTE THAT PAYMENT GATEWAY CHARGES WILL BE LEVIED IN ADDITIONAL TO THE AMOUNT MENTIONED ABOVE	
DO YOU WANT TO BUY THE DATA?	YES : <input type="radio"/> NO : <input checked="" type="radio"/>
<input checked="" type="checkbox"/> I ACCEPT THE TERMS AND CONDITION	
<input type="button" value="MAKE PAYMENT"/> <input type="button" value="CANCEL"/>	

By clicking on ‘Execute Query’ button appearing on the previous page, a bill will be displayed on the screen. After making payment through debit card/ net banking, the data can be downloaded instantly along with the payment receipt from the portal. Data can be saved in excel formats. Another query can be created by clicking ‘Back to query screen’.

Note:

1) *The data cost is as follows:*

- i. *Cost of data: Rs. 1.00 per record*
- ii. *Service Charge: Free now.*

In addition to these, the applicable payment gateway charges along with service tax (if any) are to be paid by data subscriber.

2) *A record means a single row of data comprising of export/import details (Value/Quantity) of a particular commodity/country/port or any other combination of these three parameters. Eg. In the screenshot given below, there are 1 record of 2-digit data in excel format:*

	A	B	C	D
1	India's Export including re-export By Commodity (DESCRIPTION For 2 Digit) From Apr-2021 To Apr-2021			
2	Hs Code	Commodity	April, 21 Value(US \$)	April, 21 To April, 21 Value(US \$)
3	11	PRODUCTS OF THE MILLING INDUSTRY; MALT; STARCHES; INSULIN;	44771454	44771454
4				
5				
6				

There will be multiple option for searching. Similar way you can search any Data which is given by this portal.

